MISSISSIPPI DEVELOPMENT AUTHORITY

MISSISSIPPI

ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROGRAM

GRANT APPLICATION
SUMMER 2026

MISSISSIPPI DEVELOPMENT AUTHORITY
ENERGY & NATURAL RESOURCES
DIVISION
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2026 GRANT APPLICATION

The Mississippi Development Authority - Energy & Natural Resources Division (MDA-ENRD) is issuing this Funding Opportunity Announcement (FOA) for the Energy Efficiency and Conservation Block Grant (EECBG) Program, funded by the U.S. Department of Energy (DOE) under the Bipartisan Infrastructure Law. The program is designed to assist eligible Mississippi cities, counties, and non-entitlement local governments with implementing energy-efficient upgrades to existing public facilities to reduce energy consumption, lower operating costs, and support long-term energy management. Eligible projects must involve the purchase and installation of commercially available energy-efficient equipment or systems identified through an ASHRAE Level I or II Energy Audit and must result in measurable reductions in energy use.

This is a competitive grant program, and not all applicants will receive funding. Early submission is strongly encouraged as award decisions will be made on a rolling basis with priority given to applications in the order received. Only eligible applicants, as defined in the FOA, may apply, and projects must meet all program requirements, including restrictions on ineligible applicants, activities, and structures. Funding is limited to retrofits on existing facilities located in Mississippi and used by the applicant. Applicants are encouraged to submit complete and detailed applications, including all required documentation. **Failure to fully complete the application or include required attachments may result in disqualification.**

APPLICATION SUBMISSION INSTRUCTIONS

Applications must be submitted electronically **at** the **following link:**

[Insert Link]

Paper copies, mailed submissions, and physical storage devices (e.g., USB drives) **will not be accepted.**

All application sections must be completed, and all required attachments must be uploaded within the web-based platform at the time of submission. Applicants are responsible for ensuring that all documents are accurate, complete, and properly labeled.

Each page of the application and all attachments should be identified with the name of the Applicant. **The deadline for submission of the application and all required attachments is *Friday, August 14, 2026, at 5:00 p.m. CDT*.** Late submissions will not be considered.

APPLICATION REQUIRED DOCUMENTATION

1. **EECBG Grant Program Application**
   The application must be completed in full on the web-based platform. Failure to answer all questions fully and to the satisfaction of MDA-ENRD may result in disqualification.

2. **Energy Audit Analysis**
   Provide an ASHRAE Level I or II energy audit performed by an appropriately licensed individual. The audit should detail and verify the proposed energy efficiency measures, consumption savings (kWh/therms/gallons/BTUs/etc.), cost savings, scope of work and implementation costs, as well as an assessment of all building systems impacted by the proposed project.

3. **Budget Justification**
   Explain how the cost estimates in the application were developed and why they are reasonable and justified. Provide vendor quotes, engineering assessments or other documentation supporting the costs and reasonableness of the proposed energy-efficiency measures.

4. **Audited Financial Statements (Electronic copy only)**
   Provide audited financial statements as well as any single audit reports for the previous two fiscal years. Entities that are exempt from the annual audit requirements as outlined in MS Code 1972 § 21-35-31 should provide a compilation report and compliance letter for the previous two fiscal years. To the extent that the applicant has been subject to a Single Audit in the past two years, provide copies of the reporting package.

5. **Utility Bills (Electronic copy only)**
   Provide all pages of the previous 12 months electric and natural gas utility bills for the project site. Failure to provide complete utility bills from the past 12 months may result in the disqualification of the application.

6. **Procurement Policies and Procedures**
   Attach copies of the Applicant's written policies and procedures for purchases made using public funds. These policies should outline the entities ability to comply with state and federal procurement requirements.

7. **Financial and Administrative Capabilities**
   Attach copies of the Applicant's financial control policies and procedures. Administrative and financial capabilities can be demonstrated by written policies and procedures that follow Generally Accepted Accounting Principles (GAAP), Certified Statements by Independent Auditors that the entity complies with GAAP or any other documents that the Applicant may normally submit to the Federal Government certifying their compliance with GAAP.

8. **Landlord Authorization (if applicable)**
   If the structure is leased, provide documentation of the landlord's authorization of the application.

9. **Flood Insurance (if applicable)**

If the structure is in a wetland or special flood hazard area designated by the Federal Emergency Management Agency, attach proof of adequate flood insurance.

10. EECGB Application Certification (*Exhibit A*)

11. Audit Reimbursement Form (*Exhibit B*)

EECBG GRANT PROGRAM TIMELINE

Applications must be received no later than *5:00 p.m. Central Daylight Time (CDT), Friday, August 14, 2026*. Timely submission of the application is the responsibility of the Applicant. Applications received after the specified time will be rejected.

Task	Timeline
Release of Funding Opportunity Announcement (FOA)	June 2026
Deadline for submission of written questions to MDA-ENRD	Tuesday, June 30, 2026; 5:00 P.M. CDT
Deadline for MDA-ENRD to respond to written questions	Wednesday, July 8, 2026
Application window opens	Monday, July 13, 2026
Application Deadline	***Friday, August 14, 2026; 5:00 P.M. CDT***
Awardees notified	By Thursday, September 7, 2026
Grant awards executed (Projects initiated)	September 2026
Projects Concluded & Final Project Reports Due	December 2026

SECTION 1: APPLICANT INFORMATION

1. Applicant Information:

Legal Name:			
Principal Address:			
City:		**State:**	
County:		**ZIP+4:**	
Federal Tax ID No.:			
SAM.gov UEI:			
Web site address:			

2. Authorized Representative (Chief Elected Official or Appointed Official):

Name:	
Title:	
Mailing Address:	
Telephone number (work):	
Email Address:	

3. Primary Contact: ***Applicant must identify a local primary contact responsible for grant administration***

Name:	
Title:	
Mailing Address:	
Telephone number (work):	
Telephone number (cell):	
Email address:	

4. Which of the following best describes the entity?

☐ **County** ☐ **Municipality**

5. Please upload a copy of the last two years of audited financial statements or compilation and compliance reports (as applicable)

6. Please upload a copy of the last two years of single audits (as applicable).

7. Please upload a copy of the entity's financial management policies.

8. Please upload a copy of the entity's procurement policies.

9. Please furnish details in a separate attachment if YES is checked for any of items below:

a. Has the entity been subject to any disciplinary action, pastpending, by any administrative, government or regulatory body?

☐ **Yes** ☐ **No**

b. Has the entity been connected to, ever been in receivership or adjudicated a bankruptcy?

☐ **Yes** ☐ **No**

c. Has the entity debarred, suspended or disqualified from contracting with any federal or state agency?

☐ **Yes** ☐ **No**

10. Describe the applicant's experience managing energy efficiency or infrastructure projects, State or Federal grant funding, and reimbursement based grants.

11. The applicant acknowledges it's responsibility to comply with applicable requirements, including but not limited to:

a. 2 CFR Part 200 (Uniform Guidance)
b. Buy America, Build America Act (to the extent not waived)
c. Davis-Bacon and Related Acts
d. Federal reporting and record retention requirements

☐ **Acknowledgement Accepted**

SECTION 2: PROJECT SITE(S)

The web-based platform will be configured to enable the input of information in Section 2 for multiple project sites. Please be sure to provide comprehensive details for each project site included within the application for funding.

12. Project Site Details:

Physical Address:				
City:			**State:**	
County:			**ZIP +4:**	
Congressional District:	☐ **First**	☐ **Second**	☐ **Third**	☐ **Fourth**
State House District:		**State Senate District:**		

13. If the Applicant owns the property where the Project site is located, how is title vested?

14. Is the building leased? ☐ **Yes** ☐ **No**

If leased, provide the name, address and telephone number of the landlord below and attach an authorization from landlord to apply for this grant:

Landlord Name:	
Mailing Address:	
Telephone number:	
Email address:	

15. In what year was the building constructed? _____

16. If the building is located in a National Register and/or local historic district, name the district, if applicable:

17. Has the project been previously submitted for a cultural resource assessment? If YES, attach a copy of State Historic Preservation Officer's comments, if available.

☐ **Yes** ☐ **No**

18. Is the building located in a wetland or special flood hazard area as designated by the Federal Emergency Management Agency (FEMA)? If YES, attach proof of adequate flood insurance.

☐ **Yes** ☐ **No**

19. Is the project site encumbered by a real estate transaction or purchase option, any type of lien calling into question ownership of the property, condemned or scheduled for demolition?

☐ **Yes** ☐ **No**

If YES, please provide additional information below. Attach additional pages if necessary.

20. What is the square footage of the building?

If the project includes multiple buildings on the same site, list each building's square footage separately in the space below.

SECTION 3: PROJECT DESCRIPTION

21. Provide a concise description of the project. Describe the process/equipment currently in use and any new equipment to be purchased or installed. To the extent not included in your audit, provide pictures, equipment specifications, engineering assessments or other detailed descriptions as attachments to this application.

22. Attach a copy of an ASHRAE Level I or II audit performed by an appropriately licensed individual (see the FOA for more information). The audit should detail and verify the proposed energy conservation measures, consumption savings (kWh/therms/ gallons/Btu/etc.), cost savings, scope of work and implementation costs, as well as an assessment of all building systems impacted by the proposed project.

23. Which Energy Efficiency and Conservation Block Grant (EECBG) - eligible energy efficiency measures are proposed as part of this project?
Select all categories that apply. Selected measures must be identified and supported by an ASHRAE Level I or II Energy Audit, as applicable. Refer to the FOA for eligibility requirements and detailed descriptions.

- ☐ **Lighting and Daylighting**
- ☐ **Heating, Ventilation & Air Conditioning (HVAC)**
- ☐ **Building Envelope Improvements**
- ☐ **Water Heating Systems**

☐ **Industrial Systems (e.g., boilers, water chillers, etc.)**

☐ **Energy Management Systems, Controls, and Programmable Thermostats**

☐ **Other (please specify):**

24. List each energy conservation measure (ECM) to be installed or implemented separately, alongwith its associated cost, and estimated energy and cost savings. Include all equipment to be installed, purchased or systems to be upgraded. These estimates should be verified by the attached Level I or II ASHRAE energy audit analysis performed by an appropriately licensed individual.

PROJECT SITE	PROPOSED ENERGY CONSERVATION MEASURE (List Separately)	TOTAL ESTIMATED COST (TEC)	ANNUAL ESTIMATEDCOST SAVINGS (AECS)	SIMPLE PAYBACK (TEC÷AECS) Years	ESTIMATED ENERGY SAVINGS (kWh; Btu; Ccf; Mcf, etc.)
1. Example: *City hall*	*Replace existing HVAC units with high-efficiency systems*	***$ 12,000***	***$ 1,500***	***8 years***	***4,000 kWh/yr.***
	2.				
	3.				
	4.				
	5.				
	6.				
	7.				
	8.				

****Add additional rows as necessary.***

25. Estimate the simple payback period for the total proposed project. Projects with a simple payback period greater than 10 years are *not eligible* for funding under this program. The simple payback period must be supported by and verifiable from the required ASHRAE Level I or Level II Energy Audit.

The Simple Payback Period is the time it takes for the cost savings resulting from the project to cover the total project cost and can be calculated as follows:

$$\textit{Simple Payback Period} = \frac{\textit{Total Project Cost}}{\textit{Estimated Annual Energy Cost Savings}}$$

Estimated Simple Payback Period for the total proposed project:

_____ =_____/ _____

SECTION 4: PROJECT TIMELINE

26. When can this project begin? ***Please include equipment purchase and delivery lead time, if possible.*** _____

27. How long will it take to complete the proposed project? _____

Be sure that your proposed timeline includes the appropriate amount of time to comply with State and Federal Procurement standards, materials lead time and any other relevant factors.

28. Upload a copy of the entity's procurement policies and procedures.

29. Describe the procurement process to be used and how it complies with the applicable state and federal procurement requirements.

30. Describe potential risks to successful project implementation (supply chain, permitting, scheduling, etc.).

31. Describe mitigation strategies to the risks identified in question 29.

SECTION 5: FUNDING REQUEST

32. Amount of MDA-ENRD EECBG funds requested: $ _____

33. The maximum grant amount allowed under this program is 100% of the total proposed project cost, up to a maximum of $125,000. The minimum grant request is $30,000. List the proposed energy conservation measures (same as those from the table above) and how each item will be funded from the EECBG grant, as well as the Applicant's non-federal match contribution (e.g.: a contribution from the Applicant in cash or bank loan). The columns should add up to the total cost of each proposed energy efficient item.

ENERGY CONSERVATION MEASURE	EECBG GRANT AMOUNT	APPLICANT CONTRIBUTION (NOT REQUIRED)	Third-party Contribution *If applicable*	TOTAL COST
Example: ***Three 50-ton 20 SEER HVAC units***	***$ xx,000***	***$ yy,000***		***$ zzz,000***
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
TOTALS				

NOTE: Applicants must include a Budget Justification as an attachment to this Application. Please see page two for information on what should be included in this attachment.

EXHIBIT A

APPLICATION CERTIFICATION

ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT PROGRAM

I _____, hereby certify that I am the Responsible Party (Chief Elected or Appointed Official) designated by the Applicant to request funding. Further, as the Responsible Party, I certify that the information and documentation provided to MDA by the Applicant for purposes of the Application are true and accurate and contain no misrepresentations, falsifications, omissions or concealment of material facts. I further agree to advise MDA of any changes in such information and documentation and will answer any further questions regarding same.

_____
Signature, Responsible Officer

_____
Print Name and Title

_____
Applicant Name

_____
Date

EXHIBIT B
(Optional)
Audit Reimbursement Form / EECBG

MDA-ENRD will reimburse the cost of a new ASHRAE Level I energy audit up to 100% of the total cost, not to exceed $2,500. The audit must meet the eligibility requirements of the Energy Efficiency and Conservation Block Grant (EECBG), and any applicant that fails to meet all the eligibility requirements will not be reimbursed. MDA-ENRD reserves the right to reject an energy audit it deems inadequate and not meeting ASHRAE standards.

This form is submitted to the Mississippi Development Authority to request reimbursement for energy audit services completed as an application requirement for EECBG.

INSTRUCTIONS

Complete the following information and include all receipts, along with proof of payment (canceled check, credit card or bill pay statement, etc.) as supporting documentation for this request.

Name of Firm/Auditor:	
Invoice Date:	Total Invoice Amount:
Reimbursement Request Amount:	

Applicant Information

Legal Name		
Primary Address		
Address Line 2		
City:	State:	Zip:
Tax ID:		

Primary Contact:	
Title:	
Email:	
Phone:	

MDA USE ONLY

I hereby certify that I am the individual authorized to request funds, and all costs incurred are in accordance with the guidelines of the EECBG Funding Opportunity Announcement.

Signature:	
Date:	